

Policy & Communication Internship (paid)

Starting May 2023

EFIEES is searching for a Policy & Communication Trainee , to be based in EFIEES' secretariat in Brussels

EFIEES is the EU trade association representing Energy Efficiency services providers (www.efiees.eu). Its secretariat is a small team of 3 Brussels based people, working in close cooperation with EFIEES members. EFIEES looks for a full time Communications & Policy trainee

The successful candidate will be in charge of:

Policy

Together with the Officer already in office

➤ Intelligence, analysis

- Collecting information related to relevant developments in the EU energy and climate regulatory framework, including in particular the “Fit for 55” package, complemented by REPower EU, and other EU Green Deal initiatives.

➤ Positions

- Analysing information, preparing answers to public consultations, drafting positions according to EFIEES strategic messages and vision, as well as summaries and other useful documents for members

➤ Advocacy, networking

- Establishing contacts and prepare/attend meetings with EU legislators
- Participating in stakeholders meetings

Communication

Together with the Officer already in office:

- Preparing and issuing internal communication to members
- Preparing and posting external communications (Press Release, Position Papers...)
- Contributing to EFIEES' general communication strategy, including the corporate identity
- Managing EFIEES' website and social media (Twitter/LinkedIn)
- Organising public events (workshops, conferences)

Other tasks

- Possibly contributing to other tasks, at EU level, regarding the promotion of Energy Performance Contracting (EnPCs) and other solutions offered by ESCOs

Required profile

- Independent and well-organised, the successful candidate is open-minded and has a friendly attitude, excellent written and oral communication skills, as well as strong computer skills.
- A previous experience within the EU institutions, and/or on regulatory affairs related to EU energy and climate policies, is welcome.
- Languages: English (C2), other language skills are a plus.
- A good knowledge of EU legislative and institutional process is required.
- Previous knowledge of some legislative files (such as the Industrial Emissions Directive, the National Energy & Climate Plans) is an asset. Knowledge about other files, such as the EU ETS/ESR, State Aids and the Taxonomy, is also to be taken into consideration.
- The position is not a “technical” one, but complementary background related to energy issues, from a technical or economical point of view, would be an asset. Skills or experience in communication appreciated, not necessary to be a specialist.

Interested candidates are invited to send their CV and cover letter to Ms Valérie Plainemaison, e-mail: info@efiees.eu by **28th April 2023**. Starting date for this position: May 2023.